



Bank of India Hong Kong (BOIHK)
Corporate Customer - Request Form for using Online Internet Banking (View Only)

**The Manager Deposits,
 Bank of India, Hong Kong/Kowloon Branch**

Dear Sir / Madam,

1. Important Notice

- (i). The bank may change the scope of the services made available in **Online Internet Banking (View Only) Services** from time to time. In particular, new products and services may be made available via **Online Internet Banking (View Only) Services** from time to time. To find out all the services provided via **Online Internet Banking (View Only) Services**, please visit <http://www.bankofindia.com.hk>
- (ii). Please note that by choosing the **Online Internet Banking (View Only) Services**:
 - (a) The User(s) is duly authorised to access, operate and give instructions to the Bank in respect of various existing services made and future services to be made available via **Online Internet Banking (View Only) Services** from time to time without obtaining further consent of the Customer. The Bank is not under any duty to verify any such instructions; and
 - (b) The operation of **Online Internet Banking (View Only) Services** by the User(s) shall be binding on the Customer.
- (iii). Before submitting this form to any one of the BOIHK's branches, please read the relevant terms and conditions (including without limitation the "Internet Banking, Terms and Conditions and Indemnity" ("**Internet Banking Terms and Conditions**") annexed hereto and the "Circular to Customers relating to the Personal Data (Privacy) Ordinance". The Resolution, related letter of authority (if required by BOIHK), Internet Banking Terms and Conditions and any other supplementary form(s) (if any) must be signed and be returned with this form to BOIHK.
- (iv). Application for the **Online Internet Banking (View Only) Services**
 - (a) (In the event of the Applicant being sole proprietorship) Only the sole proprietor may apply for the **Online Internet Banking (View Only) Services** and the sole proprietor must be an authorised signatory in the Applicant's account(s) with BOIHK.
 - (b) (In the event of the Applicant being partnership) Signatory(ies) authorised to apply for **Online Internet Banking (View Only) Services** must be partner(s) of the Applicant and authorised signatory(ies) in the Applicant's account(s) with BOIHK.
 - (c) (In the event of the Applicant being limited company) Signatoy(ies) authorised to apply for **Online Internet Banking (View Only) Services** must be an authorised signatory(ies) in the Applicant's account(s) with BOIHK

2. Request for using Corporate BOIHK Online Internet Banking Services under CIF/Customer ID NO.

A. APPLICANT/S INFORMATION

Name of the Account	
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We, request you to issue **Online Internet Banking (View only)** to the following **USER** for our **Corporate Account** mentioned above.

Names of USER(S) to whom IB to be issued (as Per the Letter/Board Resolution)	IC/Passport No	Mailing Address	Country Code	Mobile No (Mandatory)	Email Address

B. USER ID CHOICE

I wish to have any one of the following User ID mentioned in the order of preference.

Guidelines for User ID* selection:

- 1) The first character has to be an alphabet only
 - 2) Minimum length is **6** and maximum length is **10**
 - 3) Cannot contain special characters like * , _ , @ , & , +
 - 4) Cannot contain spaces

<i>USER 1</i>	<i>USER 2</i>																																																												
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* User ID shall be allotted to you subject to its availability and shall be advised by a PIN Mailer at your communication address.

C. Internet Banking, Terms & Conditions and Indemnity duly signed by me/us is enclosed.

D. The formats of the Certified Copy of Resolution/Letter from the Sole Proprietorship/Partnership firm/the Company are set out in **ANNEXURE 1**

Declaration

1. I/We, confirm that I/We have read and understood the Internet Banking Terms and Conditions annexed hereto / as given on the Bank's web site for the usage of **BOIHK Online Internet Banking (View only) Services** and the "Circular to Customers relating to the Personal Data (Privacy) Ordinance" and unconditionally accept and agree to abide by the same and such other modifications made by BOIHK from time to time. I/We am/are aware of the nature of services offered by BOIHK through **Online Internet Banking (View Only) Services**. I/We, also agree to all the terms / conditions of opening / applying / maintaining / operating as applicable / modified for usage of **BOIHK Online Internet Banking (View Only) Services** - as may be in force from time to time.
2. I/We, declare that all the particulars and information given in this form are true, correct, complete and up-to-date in all respects and I/We, have not withheld any information and the Bank is authorised to communicate and exchange such information with whatever sources it may consider appropriate for the purpose of verifying the same.
3. I/We shall be solely responsible for the liabilities of the Applicant, the User(s) and/other persons using the **Online Internet Banking (View Only) Services** arising from or in connection with the use of the **Online Internet Banking (View Only) Services**.
4. I/We confirm that the **Online Internet Banking (View Only) Services** are made available to the Applicant as an additional communication channel with **BOIHK**. Accordingly, the terms and conditions and mandates applicable to each account of the Applicant and other agreements and arrangements between **BOIHK** and the Applicant in relation to the conduct of the Applicant's accounts and/or any other transaction between **BOIHK** and the Applicant will continue to apply
5. I/We agree and undertake to provide any further information that **BOIHK** India may require.
6. I/We agree and understand that **BOIHK** reserves the right to reject any application or block or withdraw the **BOIHK Online Internet Banking (View Only) Services** - to any or all account(s) without assigning any reason.
7. I/We authorize **BOIHK** to make references and enquiries which BOIHK consider necessary in respect of or in relation to information in this application/further applications.
8. The Bank may deliver the Applicant's data to credit reference agency, and in the event of default, to debt collection agency, and provide banker's or credit reference relating to the Applicant to financial institutions and/or other persons.

CAPACITY	Name	Signature
Authorized Signatory		
Authorized Signatory		

Place:

Date ___/___/_____

For Bank Use Only

RECOMMENDED

Officer Signature & Date

Manager (Deposits & Services)

Internet Banking	Processed By (Signature with Date)	Verified By (Signature with Date)
ID CREATION		
PIN		

**Form of Sole Proprietorship Letter for Corporate Internet
Banking (on letterhead of the firm)**

Date: _____

To
BANK OF INDIA,
HONG KONG/KOWLOON BRANCH
HK

Dear Sir/Madam,

I, _____ (Name of the Sole Proprietor) of

_____ (Name of the Firm) (the "**Firm**") agree to use the 'Corporate Internet Banking'
for the accounts under CIF/Customer ID¹ _____ opened/to be opened from time to time with Bank of India, Hong
Kong/Kowloon Branch (the "**Bank**").

(A) WHEREAS:

1. The Firm intended to obtain certain 'Corporate Internet Banking' services as ("**Internet Banking Services**") specified in the Corporate Internet Banking Application Form ("**Application Form**"). I am aware of the possible risk involved in connection with using the said internet banking services and have taken note of and acknowledge that I understand and agree to the terms and conditions as set out (inter alia) in the Internet Banking, Terms & Conditions and Indemnity ("**Internet Banking Terms and Conditions**") and the Application Form (all being available for reviewing at the following website: <http://www.bankofindia.com.hk>) (Collectively, the "**Applicable Terms and Conditions**"); and
2. The Firm intended that I, the abovementioned, will authorize the Firm's officers, employees and/or agent to use the said internet banking services.

(B) I, the Sole Proprietor, agree that the Firm accepts the terms, regulations, conditions, stipulation laid down by the Bank for this purpose, including but not limited to the Applicable Terms and Conditions which I have read and understood, and as amended from time to time as suggested by the Bank.

I, the Sole Proprietor, am authorised to convey to the Bank my acceptance of the above on behalf of the Firm and I shall:

1. use on behalf of the Firm the Internet Banking Services offered by the Bank through its website <http://www.bankofindia.com.hk>
2. do all such acts, deeds and things and execute all such documents as are necessary in connection with the Internet Banking Services;
3. operate the accounts in the name of the Firm even when the accounts are overdrawn, as per the access specifications authorised in the Application Form; and
4. nominate and authorize the person(s) as set out in the table below as User(s) (as defined in the Application Form) of the Internet Banking Services and delegate to and authorise in writing any other officials of the Firm to carry out all or some of the aforesaid activities and decide whether such authority is to be given to the said officials to act [**severally/jointly**] or jointly and /or may set limits on the authority given to the respective officials

This authority shall continue to be in force until I revoke it by a notice in writing delivered to you.

NAME

SIGNATURE OF THE SOLE PROPRIETOR
IN INDIVIDUAL CAPACITY

¹ To be deleted if the Customer ID/Account is not created at the time of providing authority

Place: _____

Details of authorised person(s) for Corporate Internet Banking:

Fill in the name of authorised person(s) in CAPITAL letters	Signatures here of ALL such authorised person(s)

Form of Partnership Letter for Corporate Internet Banking

(on letterhead of the firm)

Date: _____

To
BANK OF INDIA,
HONG KONG/KOWLOON BRANCH

HK

Dear Sir/Madam,

We, _____ and _____

(Names of the Partners) of _____

_____ (Name of the Firm) (" Firm") agree to use the 'Corporate Internet Banking' for the accounts under CIF/Customer ID¹ _____ opened/ to be opened from time to time with BANK OF INDIA HONG KONG/KOWLOON (the "Bank").

(A) WHEREAS:

1. The Firm intended to obtain certain 'Corporate Internet Banking' services ("**Internet Banking Services**") as specified in the Corporate Internet Banking Application Form ("**Application Form**"). We are aware of the possible risk involved in connection with using the said internet banking services and have taken note of and acknowledge that we understand and agree to the terms and conditions as set out (inter alia) in the Internet Banking, Terms & Conditions and Indemnity ("**Internet Banking Terms and Conditions**") and the Application Form (all being available for reviewing at the following website: <http://www.bankofindia.com.hk>) (Collectively, "**Applicable Terms and Conditions**") which were placed before each of us, and as amended from time to time as suggested by the Bank; and
2. The Firm intended that we will authorize the Firm's officers, employees and/or agent to use the said internet banking services.

(B) NOW THEREFORE BE IT RESOLVED THAT:

1. We, the Partners, agree that the Firm accepts the terms, regulations, conditions, stipulation laid down by the Bank for this purpose, including but not limited to the Applicable Terms and Conditions;
2. _____ and _____, being Partners of the Applicant, acting [**severally / jointly**] be and are hereby authorised (a) to convey to the Bank acceptance of the above on behalf of the Firm and (b) to [**severally/jointly**]:
 - (i). use on behalf of the Firm the Internet Banking Services offered by the Bank through its website **<http://www.bankofindia.com.hk>**;
 - (ii). do all such acts, deeds and things and execute all such documents as are necessary in connection with the Internet Banking Services;
 - (iii). operate the accounts in the name of the Firm even when the accounts are overdrawn, as per the access specifications authorised in the Application Form;
 - (iv). nominate and authorize the person as set out in the table below as User(s) (as defined in the Application Form) of the Internet Banking Services and delegate to and authorise in writing any other officials of the Firm to carry out all or some of the aforesaid activities and decide whether such authority is to be given to the said officials to act [**severally/jointly**] and /or may set limits on the authority given to the respective officials.

¹ To be deleted if the Customer ID/Account is not created at the time of providing authority.

Fill in the name of each Partner in CAPITAL letters	Signatures here of the Partners mentioned above

Details of authorised person(s) for Corporate Internet Banking:

Fill in the name of authorised person(s) in CAPITAL letters	Signatures here of ALL such authorised person(s)

**Form of Resolution by Limited Company for Corporate Internet
Banking (on letterhead of the company)**

I, _____, Director, chairing the meeting of Board of Directors/Secretary of _____ (**name of the company**) (the "**Company**") a limited company duly organised and existing under the laws of _____ hereby certify that at a meeting of the Board of Directors of the Company, was duly held at _____ (**address where meeting took place**) on _____ (**date of meeting**), at which a quorum was present and acting throughout, and I further certify that the following resolutions are true copy of the resolutions as duly passed and adopted in the said meeting and entered into the minute book of the Company and the same continues to be in full force and effect:

(A) WHEREAS:

1. The Company intended to obtain certain 'Corporate Internet Banking' services (the "**Internet Banking Services**") from the BANK OF INDIA, HONG KONG/KOWLOON Branch (the "**Bank**") as specified in the Corporate Internet Banking Application Form ("**Application Form**"). We are aware of the possible risk involved in connection with using the said internet banking services and have taken note of and acknowledge that we understand and agree to the terms and conditions as set out (inter alia) in the Internet Banking, Terms & Conditions and Indemnity ("**Internet Banking Terms and Conditions**") and the Application Form (all being available for reviewing at the following website: <http://www.bankofindia.com.hk>) (Collectively, "**Applicable Terms and Conditions**") which were placed before the Board of Directors, and as amended from time to time as suggested by the Bank.; and
2. The Company intended that we will authorize the Company's officers, employees and/or agent to use the said internet banking services.

(B) NOW THEREFORE BE IT RESOLVED THAT:

1. The Company does use the Internet Banking Services for the accounts under Customer ID/CIF ID¹ _____ opened / to be opened from time to time with the Bank.
2. The Company does accept such terms, regulations, conditions, stipulations laid down by the Bank for the above purpose, including but not limited to the Applicable Terms and Conditions, which the Board noted are capable of being amended by the Bank at its discretion;
3. _____ and _____ (the "**Authorised Signatories**") acting [**severally / jointly**] be and are hereby authorised to:
 - (a) use on behalf of the Company the Internet Banking Services offered by the Bank in accordance with the Applicable Terms and Conditions through its website <http://www.bankofindia.com.hk>;
 - (b) do all such acts, deeds and things and execute all such documents as are necessary in connection with the Internet Banking service including but not limited to agreeing to such changes and modifications in the Applicable Terms and Conditions as may be suggested by the Bank from time to time ;
 - (c) operate the accounts in the name of the Company even when the accounts are overdrawn, as per the access specifications authorised in the Corporate Internet Banking Application Form ;and
 - (d) Authorised Signatories may [**severally/jointly**] delegate to and authorise in writing any other officials of the Company to carry out all or some of the aforesaid activities. The Authorised Signatories may decide whether such authority is to be given to the said officials to act [**severally/jointly**] and /or may set limits on the authority given to the respective officials.
4. The Director chairing the meeting /Secretary of the Company be and is hereby authorised to furnish a copy of the resolution certified as true to the Bank.
5. I further confirm that the foregoing resolution is authorised by the governing instruments of the Company, that no limitation has been otherwise imposed upon such authority, and that I have been duly authorised to make this confirmation on behalf of the Company.

SIGNATURE

(Chairman of the meeting of Board of Directors/ Secretary of the Company)

¹ To be deleted if the Customer ID/Account is not created at the time of providing authority.

Details of authorised person(s) for Corporate Internet Banking:

Fill in the name of authorised person(s) in CAPITAL letters	Signatures here of ALL such authorised person(s)